



**Roles and Responsibilities
Senior Strategic Leadership Team
(SSLT)**

Name	Position	Responsibilities
Sharon Richards	Chief Executive Officer/Executive Headteacher	<p style="text-align: center;">Accounting Officer.</p> <p>Be a strategic leader, develop and articulate the vision, values and ethos throughout the school. Be accountable and take responsibility for the performance of the academies within the ACER Academy Trust and act as Designated Safeguarding Lead</p> <p style="text-align: center;">Meet the Teachers' Standards set out by the DfE</p>
Moya Robson	Headteacher	<p>To provide professional leadership and management for the academy. Effectively manage teaching and learning.</p> <p style="text-align: center;">Designated Safeguarding Lead and</p> <p style="text-align: center;">Meet the Teachers' Standards set out by the DfE</p>
Susan Kitchen	Deputy Headteacher	<p>Assist the Headteacher in leading and managing the school, take the role of SENCO and act as Deputy Designated Safeguarding Lead</p> <p style="text-align: center;">Meet the Teachers' Standards set out by the DfE</p>
Glenda Wood	Operations Manager	<p style="text-align: center;">Chief Financial Officer.</p> <p>Manage all non-academic aspects of the Trust, supporting the achievement of educational outcomes for the Trust's pupils. Ensuring strategic financial planning and compliance, facilitating governance, human resources processes, health, safety and premises management.</p>



**Roles and Responsibilities
Middle Leadership Team
(MLT)**

Name	Position	Responsibilities
Clare Gallant	Assistant Headteacher	Teacher and Key Stage 2 Leader. Meet the Teachers' Standards set out by the DfE
Tricia Pearson	Teacher	Early Years Foundation Stage Leader. Meet the Teachers' Standards set out by the DfE
Justine Whyte	Teacher	Key Stage 1 Leader. Meet the Teachers' Standards set out by the DfE
Victoria Kelters	Teacher	Additional Teaching and Learning responsibility. Meet the Teachers' Standards set out by the DfE



**Roles and Responsibilities
Teaching Staff**

Name	Position	Responsibilities
Paige Watson	Teacher	Meet the Teachers' Standards set out by the DfE
Sharon Richardson	Teacher	Meet the Teachers' Standards set out by the DfE
Ami Scott	Teacher	Meet the Teachers' Standards set out by the DfE
Claire Fenwick	Teacher	Meet the Teachers' Standards set out by the DfE
Jill Dann	Teacher	Meet the Teachers' Standards set out by the DfE
Emma Crowther	Teacher	Meet the Teachers' Standards set out by the DfE
Katy Welsh	Teacher	Meet the Teachers' Standards set out by the DfE
Niki Mackay	Teacher	Meet the Teachers' Standards set out by the DfE



**Roles and Responsibilities
Support Staff**

Name	Position	Responsibilities
Julie Chamberlain	Teaching and Curriculum Support Assistant	Teacher and pupil support
Lily Dickson	Teaching and Curriculum Support Assistant	Teacher and pupil support
Karen Emmerson	Teaching and Curriculum Support Assistant	Teacher and pupil support
Victoria Guisti	Teaching and Curriculum Support Assistant	Teacher and pupil support
Lynne Surtees	Teaching and Curriculum Support Assistant	Teacher and pupil support
Christopher Rodger	Teaching and Curriculum Support Assistant	Teacher and pupil support with PE
Musu Gurr	Teaching and Curriculum Support Assistant	Teacher and pupil support
Samantha Sandland	Teaching and Curriculum Support Assistant	Teacher and pupil support
Carol Sayers	Higher Level Teaching Assistant	Teacher and pupil support
Frank Hopkinson	ICT/Data Manager	Manage and support ICT and Data Management
Clare Stewart	Office Manager	Day-to-day management of the school office including supporting Operations Manager
Katy Taylor	Administration Assistant Choir Leader	A broad range of clerical and administration duties
Mark Robinson	Site Manager	Premises Management
Colin Brown	Head Chef	Provide an efficient Catering service
Christine Mellan	Catering Assistant	Support and assist the Head Chef
Sharon Lyall	Catering Assistant	Support and assist the Head Chef
Gillian Young	Lunchtime Supervisor	Supervise pupils during lunchtime
Karen Rodopoulos	Supervisory Assistant	Offer care and support during lunchtime
Elizabeth Beat	Supervisory Assistant	Offer care and support during lunchtime
Charlotte Wright	Supervisory Assistant	Offer care and support during lunchtime