



Holley Park Academy

Ayton Road, Oxclose, Washington, NE38 0LR

17th March 2020

Dear Parents/Carers,

Emergency Measures Coronavirus (COVID-19)

Following on from my letter to you on 13th March I would like to advise you of further measures being implemented at Holley Park Academy in light of advice from the Government. **No face to face meetings** will take place between parents and staff. Please do **not come to the school office**. All communications with school are to be made via text or email in a way to help to prevent the spread of Covid-19. The gates will be opened as usual in the morning but please respectfully remain at least 2 metres away from staff. Parents dropping children at EYFS gate are asked to remain at the wooden gates and **NOT** come past that point. When collecting children at home time again please remain away from the doors to enable staff to dismiss children safely.

Currently Government advice remains for schools to stay open, although we are receiving new information and guidance on a daily basis and we will forward any further advice from Government which we receive regarding closures. We will take the lead from the Department for Education and Public Health England concerning any future changes in advice and for pupils who have visited countries more seriously affected by the Coronavirus. Please continue to check our school website, emails and your text messages for updates.

www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection

I understand that this is a really challenging time for everyone and I just want to thank you for your continued support.

At Holley Park Academy there are no reported cases of the virus. We appreciate your co-operation in this unprecedented world-wide pandemic.

Yours sincerely,

Mrs S.E. Richards
Executive Headteacher

Mrs. Sharon Richards B. Ed.
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