



# Holley Park Academy

Ayton Road, Oxclose, Washington, NE38 0LR

20th March 2020

Dear Parents/Carers,

## Emergency Measures Coronavirus (COVID-19) SCHOOL CLOSURE

We have now received government advice on **key workers and school closures** which states: **If children can stay safely at home, they should do so, to limit the chance of the virus spreading.** The government has asked parents to **keep their children at home** wherever possible and has asked schools to remain open **only** for those children who **absolutely need to attend**. Fewer children making the journey to school and fewer children in educational settings, will lower the risk of the virus spreading and lower the risk of infecting vulnerable individuals in our community and wider society.

We will open **only** to provide education for those children whose parents meet the **key worker** criteria and **cannot** safely care for their child/children at home from 8.50am – 3.15pm. We can only offer this facility as long as it remains sustainable in terms of safety, school staffing and school access.

If you consider yourself to be a **key worker** and have no other childcare facility, please email school as **soon as possible**, [info@holleyparkacademy.co.uk](mailto:info@holleyparkacademy.co.uk) **before 2.00pm today, Friday 20<sup>th</sup> March 2020**, with the following information in order for us to plan effectively. **All sections need to be completed.**

1. Name of child/children .....
2. Class/Classes.....
3. Occupation and Job Title.....
4. Employers Name and Address, including an email and contact work telephone number.....  
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We appreciate your co-operation in this unprecedented world-wide pandemic. We understand that this is a really challenging time for everyone and would like to thank you for your continued support.

Yours sincerely,

Mrs S.E. Richards  
Executive Headteacher

Mrs. Sharon Richards B. Ed.  
Chief Executive Officer : Executive Headteacher  
Telephone 0191 4170303

Email: [info@holleyparkacademy.co.uk](mailto:info@holleyparkacademy.co.uk) · web: [www.holleyparkacademy.co.uk](http://www.holleyparkacademy.co.uk)

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