



# Holley Park Academy

Ayton Road, Oxclose, Washington, NE38 0LR

3<sup>rd</sup> July 2020

## Parent and Pupil Update July 2020

Dear Parents/Carers,

Thank you to those pupils and parents supporting the school through this ongoing challenging time. Thank you for continuing to adhere to the social distancing guidance and being respectful to each other whilst on school premises and contacting us at school. We continue to provide childcare and a very different style of education to those pupils attending school and those pupils who remain at home. We appreciate the positive thank yous from a number of parents as we all try and work through this global pandemic together.

This week in school our pupils have enjoyed indoor and outdoor creative learning. EYFS have concentrated their work around the author Julia Donaldson. Pupils have taken part in virtual P.E lessons with Mr Rodger, including volleyball and tennis.

Some parents have asked if it is possible to send gifts into school for staff. After some consideration we have suggested that this year as an alternative anyone wanting to do this can make a donation to two charities, St Benedict's Hospice in Sunderland OR Brain Tumour Research in memory of our former pupil, Erin Bates. Under normal circumstances we would have participated in Wear a Hat Day Friday 27th March 2020. We are asking that in the last week your child can wear a hat at home or in school and you are welcome to join in and make a donation to Brain Tumour Research. We have set up the two Just Giving pages for both of these charities and the links will be on our website. <https://www.holleyparkacademy.co.uk/page/?title=News+and+Events&pid=3&action=saved>

Our school is now full to capacity in our Nursery, Reception, Year 1, Year 6 and three Key Worker groups. **Please note, from Monday 6<sup>th</sup> July changes to our Key Worker Group start and finish time in school and entrance and exit doors.** We recognise that some parents continue to be concerned about their child returning to school and we will try and address any concerns, however the government advice continues to state,

*"We know that, unlike older children and adults, early years and children of primary age cannot be expected to remain 2 metres apart from each other and staff".*

I can assure you that measures are in place following Government, DfE and Sunderland Local Authority advice and robust risk assessments based on that advice have been carried out and shared with all staff.

Mrs. Sharon Richards B. Ed.  
Chief Executive Officer: Executive Headteacher  
Telephone 0191 4170303

Email: [info@holleyparkacademy.co.uk](mailto:info@holleyparkacademy.co.uk) • web: [www.holleyparkacademy.co.uk](http://www.holleyparkacademy.co.uk)

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We will continue to hold a waiting list for pupils to return to school in case the advice changes.

Following on from the announcement yesterday from the Education Secretary, we will be considering all of our options moving forward for our return in September. We will notify you in due course as decisions are made.

**A reminder that the school office remains closed to parents/visitors at this time.**

The school has and will continue to undertake the following actions to reduce the risk of infection from covid19:

- Stagger drop off and collection times for pupils to minimise the extent of parent/child to parent/child contact.  
As follows: -
  1. Nursery pupils to arrive at their own usual entrance at 8.45am prompt. Only one parent to accompany your child. Fence markers will be on the fence 2 metres apart as social distance markers. We will only operate a morning nursery session. (NO FLEXIBLE DAYS ARE ON OFFER AT THIS TIME). Pupils must be collected from their usual door at 11.00am.
  2. Reception pupils to arrive at their own usual entrance at 9.00am prompt. Only one parent to accompany your child. Fence markers will be on the fence as social distance markers. End of school day collection will be from KS1 red door, main school yard at 2.30pm. Parents should adhere to social distance guidance whilst on the school site, as practicable as possible.
  3. Y1 pupils to arrive at the top gate at 9.00am prompt. Only one parent to accompany your child onto the main school yard (socially distanced from others). Pupils to enter school through the KS1 red door. End of school day collection from KS1 red door, main school yard at 2.45pm. Parents to adhere to social distance guidance whilst on the school site, as practicable as possible.
  4. Y6 pupils to arrive at the top gate at 8.45am prompt. Only one parent to accompany your child onto the main school yard (socially distanced from others). Pupils to enter school through the KS2 door. End of school day collection from KS2 red door, main school yard at 3.00pm. Parents to adhere to social distance guidance on the school site, as practicable as possible. All Y6 pupils MUST be collected from school by a named adult. Please contact us via school email to inform us of the named adult who will be collecting your child at the end of the day. (you must inform us of the name of any adult who will be collecting your child during this half term)

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**5. Pupils of our Critical, Key Workers to arrive at the top gate at 8.30am prompt. Pupils will enter into the classrooms they are allocated to; their teacher will be at their entrance door. At the end of school day pupils are to be collected from the same door as they were dropped off at 3.15pm**

Where parents have other children not attending school, you are permitted to bring them onto the school site when dropping off or collecting your child – you will be responsible for maintaining social distancing within your own 'bubble'.

- School have trained staff in school to support your child. If you child has an EHCP please contact the school SENDCO, via Edulink who will support you and your child with their return to school.
- Pupils will be allocated their own desk and chair (Coats will be kept on the back of their chair; they will use the same chair and desk every day and this may not be in their usual classroom).
- Pupils will be provided with their own school resources in a tray (they will not be able to share with other pupils).
- Lessons will involve more independent learning, as the teacher will not be able to sit side by side to provide targeted support.
- All pupils will be served a hot meal/alternative at school free of charge. No Packed Lunch Boxes or snacks are to be brought into school.
- No water bottles are to be brought into school; your child will be provided with a school plastic cup which will be washed daily in the school commercial dishwasher.
- Pupils are to wear their school uniform. Teachers will advise pupils which day they are to wear their P.E kit to school for outdoor activities.
- Pupils MUST NOT bring bags into school.
- Pupils must NOT bring mobile phones into school.
- Parents must apply sun cream where appropriate at home. School CANNOT apply sun cream to your child.
- Personal care – pupils who require changing will be encouraged to do this themselves, where this is not possible parents will be required to collect their child from school.

We will also: -

- Display coronavirus infection control measures information posters around school.
- Encourage good hygiene by promoting the importance of regular handwashing

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- On arrival at school
  - After using the toilet
  - After breaks and sporting activities
  - Before food preparation
  - Before eating any food
- Ensure everyone knows to cover their mouth when they cough or sneeze with a tissue, then throw the tissue away. Current Government guidance remains that face coverings and masks are not recommended in schools. The guidance states that Personal Protective Equipment is only needed in a very small number of cases.
  - School will limit class sizes to no more than 15 pupils where space allows. Desks and chairs will be spaced out as much as possible.
  - Pupils will be with their own class teacher/support staff where at all possible. This may not be possible for all pupils.
  - Our outdoor spaces will also be used as much as possible.
  - Stagger break and lunch times (ensuring that hall is below half normal capacity).
  - Implement "one way" walking routes or segregation around school where practicable and take steps to limit the number of children using toilets at the same time.
  - Increase frequency of cleaning around the school (classrooms being cleaned daily) and ensure frequently touched objects and surfaces are cleaned and disinfected as required.
  - Remove unnecessary items from classrooms and other learning environments where possible.
  - Continue to provide alcohol-based hand sanitiser dispensers that contain at least 60 percent alcohol throughout the school encouraging use.
  - Ensure frequently touched objects and surfaces are cleaned and disinfected more often than usual.
  - Isolate any unwell pupils/staff in a separate room, and providing a separate bathroom, where possible until they are collected from or leave school.
  - If a child requires first aid, for example a graze, they will be encouraged, in the first instance to clean it themselves. If this is not possible the staff will wear personal, protective, equipment (PPE) to administer first aid where it is safe to do so. You may be called to collect your child where we deem it necessary.

As the above list is not exhaustive any further measures that will help us all will be implemented as required based on evidence and advice. Please understand all of the above is subject to change. A lot

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of work is and has been going on in school and from home, however we cannot guarantee that children will socially distance and government guidance states this issue very clearly, as above.

The Government advice also does state that *"the children and young people in eligible year groups are strongly encouraged to attend (where there are no shielding concerns for the child or their household), so that they can gain the educational and wellbeing benefits of attending"*

I would ask that you lead by example at home and encourage good infection control practices, such as thorough handwashing and keep your child informed about the advice in this letter and what we can all do to discourage the spread of Coronavirus.

As per the current NHS and Government advice, you should keep your child at home if they develop coronavirus symptoms for a period of seven days. Symptoms include a high temperature or a new, continuous cough. Where symptoms continue after seven days, or begin to worsen, you should call 111. More information regarding symptoms and actions can be found on the NHS website (<https://www.nhs.uk/conditions/coronavirus-covid-19/>). **Please contact the school by email in the first instance [info@holleyparkacademy.co.uk](mailto:info@holleyparkacademy.co.uk) or telephone and leave a message 0191 4170303 at your earliest opportunity. (The school telephone voicemail will be checked at 10.00am and 2.45pm Monday to Friday until further notice).**

**Can I remind parents/carers** our staff are working extremely hard during these difficult, trying times and we will not tolerate abusive messages (including emails and texts) in any form. We operate a Violence at Work Policy. If you are abusive and/or use threatening behaviour towards any of our staff, you will be asked to leave the premises and make no further contact with the school. We will consider legal action. **If you verbally or physically** assault a member of our staff, you **WILL** be banned from the premises and prosecuted.

**Please note school office will remain closed to all visitors at this time.**

The health and safety of our pupils and our staff is paramount and we will continue to work in conjunction with all Government advice to help minimise risks. To date we have had no reported cases of Coronavirus at Holley Park Academy.

Yours sincerely,

Mrs S.E Richards  
Executive Headteacher

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